



**Minutes of the Executive Committee Meeting
Wednesday, August 12, 2026**

Peter Stavropoulos, Chair

Committee Members in Attendance:

Jannel Somerville
Allan Katz
Chad Bezair
Reshad Nazeer

Staff in Attendance:

Nicole Zwiers, Registrar and CEO
Meghan Clarke, Deputy Registrar and Director, Professional Conduct
Erin Simpson, Manager, Registration and Regulatory Programs
Shruti Tantry, Manager, Communications and Engagement (recorder)

Regrets:

1.1 Call to Order, Appointment of Secretary, Approval of the Agenda, Approval of preparation time for professional members

The Chair opened the meeting noting that notice of the meeting was given, and the meeting was properly constituted with a quorum present. The meeting began at 2:32pm.

S. Tantry was appointed as Secretary.

*J. Somerville put forward 30 minutes of preparation time for this meeting and the Committee agreed.
– Motion CARRIED.*

It was moved by A. Katz and seconded by R. Nazeer to approve the agenda. – Motion CARRIED.

1.2 Declaration of Conflict of Interest

No conflict of interest was declared.

1.3 Approval of Minutes from the July 16, 2026 Executive Committee Meeting

It was moved by A. Katz and seconded by R. Nazeer to approve the minutes of the July 16, 2026 Executive Meeting. – Motion CARRIED.

2.0 Discussion Items

2.1 Registrar's Report

Registrar N. Zwiers provided a verbal update on the College's recent activities and initiatives.

N. Zwiers shared a quick update regarding her meetings with system partners in Northern Ontario. N. Zwiers also referenced meeting with leadership at The Michener and the newest elected professional member to join council, Gregory Fulton.

As the Chair of the HPRO Education Committee, N. Zwiers is helping to plan a series of Virtual Lunch and Learn sessions for regulatory staff and Council members of various health colleges.

The database upgrade to the cloud platform is underway and close to launch. Staff is now involved in the final stage of transition, testing processes and applications to ensure the user experience and properties of the new Registrant/Applicant Portal site and Public Register are sound. Additionally, development of the new website is also underway, with staff currently working on content migration and development to streamline processes and improve accessibility to information for users.

2.2. Draft Financial Statements**

N. Zwiers shared the draft financial statements. There were no comments or questions.

3.0. Decision Items

3.1 Referral of the Artificial Intelligence Guideline to the Technical Committee **

It was moved by J. Somerville and seconded by R. Nazeer to refer the Artificial Intelligence Guideline to the Technical Committee. – Motion CARRIED.

M. Clarke shared that development of an AI guideline is timely as many other regulatory bodies are now developing standards and guidelines for registrants as well, as AI is already in use in most professions. The College hopes the Technical Committee can advise on the appropriate use and restrictions around various technology or software. Some discussions around the appropriate use of AI and anticipating future trends and including provisions to ensure the guideline captures the uncertain landscape and unknown future implications and technologies.

3.2 Medical pedicures/nail spas – referral to Standards and Guidelines Committee**

It was moved by R. Nazeer and seconded by J. Somerville to refer the issue of medical pedicures and nail spas to the Standards and Guidelines Committee to develop guidance. – Motion CARRIED.

The College has received inquiries relating to this topic indicating that a standard is needed to provide clarification from the College.

3.3 Removal of Tobi Mark from the Fitness to Practise Committee and the Standards & Guidelines Committee

It was moved by J. Somerville and seconded by A. Katz remove Tobi Mark from the Fitness to Practise Committee and the Standards & Guidelines Committee. – Motion CARRIED.

C. Bezaire joined the meeting at 2:55pm.

4.0 Next Meeting

The next Executive Committee meeting will take place on September 16, 2026.

4.1 Proposed agenda items for next meeting – September 16, 2026.

No items proposed at this time.

5.0 In Camera

The Committee moved in-camera at 2:56pm.

It was moved by P. Stavropoulos and seconded by A. Katz to move in-camera pursuant to section 7(2)(b) of the Health Professions Procedural Code on the basis that financial or personal or other matters may be disclosed of such a nature that the harm created by the disclosure would outweigh the desirability of adhering to the principle that meetings be open to the public. – Motion CARRIED.

A motion was made to move out of in-camera by A. Katz seconded by R. Nazeer at 3:46pm. – *Motion CARRIED.*

5.1 Adjournment

A motion was made to adjourn the meeting by A. Katz seconded by R. Nazeer at 3:46pm. – *Motion CARRIED.*

Meeting adjourned.