College of Chiropodists of Ontario

Minutes of the Executive Committee Meeting
Wednesday, July 15, 2026

Peter Stavropoulos, Chair

Committee Members in Attendance:
Jannel Somerville
Allan Katz
Chad Bezaire

Staff in Attendance:
Nicole Zwiers, Registrar and CEO
Erin Simpson, Manager, Registration and Regulatory Programs
Shruti Tantry, Manager, Communications and Engagement (recorder)

Regrets: Reshad Nazeer

1.1 Call to Order, Appointment of Secretary, Approval of the Agenda, Approval of preparation time for professional members

The Chair opened the meeting noting that notice of the meeting was given, and the meeting was properly constituted with a quorum present. The meeting began at 2:31.

S. Tantry was appointed as Secretary.

P. Stavropoulos put forward 60 minutes of preparation time for this meeting and the Committee agreed. – Motion CARRIED.

It was moved by A. Katz and seconded by C. Bezaire to approve the agenda. – Motion CARRIED.

1.2 Declaration of Conflict of Interest

No conflict of interest was declared.

1.3 Approval of Minutes from the June 17, 2026 Executive Committee Meeting

It was moved by C. Bezaire and seconded by J. Somerville to approve the minutes of the June 17, 2026 Executive Meeting. – Motion CARRIED.

2.0 Discussion Items

2.1 Registrar's Report

Registrar N. Zwiers provided a verbal update on the College's recent activities and initiatives.

N. Zwiers will be meeting with system partners in July to discuss the ban on podiatry and the statistical data supporting the need for greater numbers of chiropodists and podiatrists in Ontario.

The Registration Exam results are out after careful review and analysis by the psychometricians – 7 applicants failed the OSCE. 2 out of 42 writers failed the Core Competencies written exam and 1 out of 43 writers failed the Jurisprudence written exam. This was the first attempt of all the participants who failed. They will be eligible to take the exam again during the fall session, which is scheduled for October 23-24, 2026.

There were some discussions related to exam failure policies and the process of registering applicants after the rigorous review process. N. Zwiers added that the applicants who passed are now in the process of registering with the College. The College is pleased to welcome its new registrants.

N. Zwiers shared that the website revamp project and brand redesign are going well, with staff assisting our external consultants to ensure the success and timeliness of the projects. The Executive Committee was presented with the shortlisted logo options for their general feedback.

The College is now in the process of developing guidance around AI use, both internally (for staff and Council use) and externally (for registrants). Staff reached out to their colleagues at other regulatory bodies to share AI approaches within professional regulation. C. Bezaire suggested utilizing the Technical Committee's expertise when appropriate to review the AI policy or standard for registrants, as they can advise on technical issues or implications of AI on data sovereignty, privacy laws, etc. N. Zwiers noted that this work should be given enough time and research due to potential legal implications of AI misuse or mishaps, such as AI hallucinations, concerns related to privacy, and professionalism-related issues. Once a draft of the guideline is ready, it will be presented to the Technical Committee for review and feedback.

2.2. Draft Financial Statements**

N. Zwiers shared the draft financial statements. There were no comments or questions.

2.3 Third-Party Assessment of Council**

Pursuant to the obligations under the CPMF, an assessment of Council is required every three years to touch on high level benchmarks related to good governance practices. The Assessment completed at the College's May 2026 Council meeting was circulated to the Executive Committee for review prior to the meeting. The Assessment of Council's governance practices was that Council functions very well from a governance perspective and the evaluator's feedback was very positive.

3.0. Decision Items

3.1 Approval of University of Western Australia: Bachelor of Podiatric Medicine: 2009-2012

It was moved by C. Bezaire and seconded by A. Katz to approve the University of Western Australia: Bachelor of Podiatric Medicine: 2009-2012 program. – Motion CARRIED.

When the College receives applications from international or out-of-province individuals, an assessment is conducted to verify if the program is acceptable by the College, based on program criteria and equivalency. The assessment is paid for by the applicant, and a report is generated by an external assessor for the College to consider.

3.2 Removal of Murtuza Najmudin from the Registration Examination Committee.

It was moved by J. Somerville and seconded by C. Bezaire to remove Murtuza Najmudin from the Registration Examination Committee. – Motion CARRIED.

This is in response to a request made by Mr. Najmudin to be removed from this Committee due to his schedule and limited availability in the next few months.

4.0 Next Meeting

The next Executive Committee meeting will take place on August 12, 2026.

4.1 Proposed agenda items for next meeting – August 12, 2026.

No items proposed at this time.

5.0 In Camera

The Committee moved in-camera at 3:16pm.

It was moved by A. Katz and seconded by C. Bezaire to move in-camera pursuant to section 7(2)(b) of the Health Professions Procedural Code on the basis that financial or personal or other matters may be disclosed of such a nature that the harm created by the disclosure would outweigh the desirability of adhering to the principle that meetings be open to the public. – Motion CARRIED.

A motion was made to move out of in-camera by A. Katz seconded by J. Somerville at 4:11pm. – *Motion CARRIED.*

5.1 Adjournment

A motion was made to adjourn the meeting by C. Bezaire seconded by A. Katz at 4:11pm. – *Motion CARRIED.*

Meeting adjourned.