



College of Chiropodists of Ontario

Minutes of the Council Meeting Thursday, May 21, 2026, at 9:00 a.m. 180 Dundas St. W., 19th Floor Conference Room

Council Members Present:

- Itraf Ahmad, Public Appointee
- Jessica Badyal, Professional Member
- Chad Bezaire, Professional Member
- Jinyu Gu, Professional Member
- Allan Katz, Public Appointee
- Mary Ellen Mitchell, Professional Member
- Andrew Klayman, Professional Member
- Tomy Kokkat, Public Appointee
- Tobi Mark, Selected Member
- Chad McCleave, Public Appointee
- Murtuza Najmudin, Professional Member
- Reshad Nazeer, Public Appointee
- Jannel Somerville, Professional Member
- Peter Stavropoulos, Professional Member (Chair)

Regrets:

- Edward Chung, Professional Member

Staff in Attendance:

- Nicole Zwiers – Registrar and CEO
- Meghan Clarke – Deputy Registrar and Director, Professional Conduct (recorder)
- Erin Simpson – Manager, Registration and Regulatory Programs
- Shruti Tantry – Manager, Communications and Engagement

Guests:

- Erica Richler, Legal Counsel, Steinecke Maciura LeBlanc
- Jessica Harding, Senior Policy Analyst, Ministry of Health
- Sasha Kozera-Faye, President, Ontario Society of Chiropodists
- Nanci Harris, Governance Review Consultant (via Zoom)

1. Call to Order

1.1 Call to Order, Appointment of Secretary, Land Acknowledgement, Approval of Professional Member Preparation Time

The Chair, P. Stavropoulos, called the meeting to order at 9:07 a.m., confirmed that notice was properly given and quorum was present, and welcomed Council members and guests.

M. Clarke was appointed as Secretary.

P. Stavropoulos delivered a land acknowledgement to honour and remember the original inhabitants of the land Council is meeting on today.

J. Badyal proposed three hours of preparation time for professional members of Council.

Motion: To approve three hours of preparation for professional members.

Moved by: J. Badyal | **Seconded by:** T. Mark

Status: CARRIED

1.2 Approval of Agenda

Motion: To remove item 3.8 from the agenda for further review.

Moved by: P. Stavropoulos | **Seconded by:** C. Bezaire.

Abstention: A. Katz

Status: CARRIED.

A. Katz requested that item 3.8 be returned to Council at the October 2026 meeting.

1.3 Declaration of Conflict of Interest

T. Mark identified a conflict of interest with item 5.0. N. Zwiers clarified that the presentation (item 5.0) will be on standards of practice generally, so no conflict exists. No other conflicts were declared.

1.4 Approval of Minutes – January 29, 2026 Council Meeting

Motion: To approve the minutes of the January 29, 2026 Council meeting.

Moved by: M. Najmudin | **Seconded by:** J. Gu

Status: CARRIED.

1.5. Welcome to Council, Guests and Observers

P. Stavropoulos welcomed N. Harris who is independently evaluating Council. This is part of fulfilling the requirements of the College Performance Measurement Framework.

N. Zwiers welcomed Erica Richler, legal counsel, Jessica Harding from the Ministry of Health and Sasha Kozera-Faye, President of the OSC.

2. Consent Agenda Items

Motion: To approve consent agenda items 2.1 and 2.3.

Moved by: M. Mitchell | **Seconded by:** A. Katz

Status: CARRIED

M. Najmudin asked that item 2.2 be removed from the consent agenda.

Motion: To approve consent agenda item 2.2.

Moved by: P. Stavropoulos | **Seconded by:** J. Gu

Status: CARRIED

M. Najmudin provided feedback that it may be helpful if more detailed Practice Advisor statistics could be included in future reports. Discussion was had regarding the additional burden of providing greater detail versus the benefits, recognizing that the position is not full-time.

3. Decision Items

3.1 Amendments to By-Law 1: General to add clarity to election terms

Motion: That Council approve the amendments to By-Law 1: General that provide clarity to Council election terms.

Moved by: J. Gu | **Seconded by:** C. Bezaire

Status: CARRIED.

3.2 Extracorporeal Shockwave Therapy Guideline - Revised

Motion: That Council approve the revised Extracorporeal Shockwave Guideline.

Moved by: A. Katz | **Seconded by:** R. Nazeer

Status: CARRIED.

3.3 Office Medical Emergencies Guideline - Revised

Motion: That Council approve the revised Office Medical Emergencies Guideline.

Moved by: M. Mitchell | **Seconded by:** J. Somerville

Status: CARRIED.

3.4 Safety and the Practice Environment Standard - Revised

Motion: That Council approve the revised Safety and the Practice Environment Standard.

Moved by: I. Ahmad | **Seconded by:** J. Gu

Status: CARRIED.

3.5 Administering Inhaled Substances and the Use of Sedation Standard - Revised

Motion: That Council approve the revised Administering Inhaled Substances and the Use of Sedation Standard.

Moved by: C. Bezaire | **Seconded by:** J. Somerville

Status: CARRIED.

3.6 Laser Guideline - Revised

Motion: That Council approve the revised Laser Guideline.

Moved by: M. Najmudin | **Seconded by:** C. Bezaire

Status: CARRIED.

3.7 Patient Relations Standard – Revised

Motion: That Council approve the revised Patient Relations Standard.

Moved by: A. Katz | **Seconded by:** R. Nazeer

Status: CARRIED.

3.8 Removed from Agenda

3.9 College Website Revamp Project – Light Brand Refresh

Motion: That Council approve the proposed change order for a light brand refresh for the College website.

Moved by: A. Katz | **Seconded by:** J. Somerville

Status: CARRIED.

3.10 Approval of the 2025 Audit Report and the draft Audited Financial Statements

Motion: That Council approve the audited financial statements for the year ended December 31, 2025.

Moved by: C. Bezaire | **Seconded by:** C. McCleave

Status: CARRIED.

3.11 Approval of the RFP for the Auditors for the College's 2026 Audit

Motion: That Council approve a request for proposals for the auditors for the College's 2026 audit.

Moved by: A. Katz | **Seconded by:** T. Kokkat

Status: CARRIED.

N. Zwiers noted that Hilborn LLP has served as the College's auditor since at least 2021. C. McCleave advised that best practice is to rotate auditors every three to five years.

4. Presentation: Role of the Office of the Fairness Commissioner in Health Regulation

I. Glasberg, Fairness Commissioner, presented to Council on the role of the Office of the Fairness Commissioner in health regulation. Mr. Glasberg highlighted the College's notable achievements in its fairness practices and congratulated the College on its EDI practices that are expected of regulators.

5. Presentation: Regulatory Standards

N. Zwiers presented to Council on the process of developing a new standard of practice, including the fact that there is no requirement on the College to circulate proposed standards for feedback. The College is granted legislative authority to pass standards for chiropractors and podiatrists without any circulation. N. Zwiers discussed the expectations of the College from any system partners submitting feedback for Council's consideration of a proposed standard which includes good faith submissions that are accurate and contain no misstatements. She also explained the difference between standards of practice, guidelines and policies.

6. Presentation: New Continuing Education Modules – Communication Series

N. Zwiers and S. Tantry introduced Council to two new continuing education modules on patient care and professional and interprofessional relationships.

7. Discussion Items

7.1 Registrar's Report

N. Zwiers advised that her report was included in the meeting package. She highlighted that chiropractors were not included in the recent scope expansion announcement; however, the College has not received any rationale or explanation from the Ministry of Health. She noted that the College was disappointed with this decision but the College was not involved in any respect in this request.

No questions were raised regarding the Registrar's written report.

7.2 President's Report (verbal)

P. Stavropoulos thanked Council, committee members, and staff for their ongoing contributions to the College.

7.3 Health Professions Discipline Tribunal 2025 Annual Report

N. Zwiers encouraged Councilors to review HPDT's Annual Report.

7.4 Key Performance Indicators (KPIs) Dashboard

Council reviewed the new KPI dashboard.

8. In Camera

Motion: That Council move in camera pursuant to section 7(2)(b) and (e) of the *Health Professions Procedural Code* on the basis that financial or personal or other matters may be disclosed of such a nature that the harm created by the disclosure would outweigh the desirability of adhering to the principle that meetings be open to the public and on the basis that instructions will be given to or opinions received from the solicitors for the College.

Moved by: C. Bezaire | **Seconded by:** J. Gu

Status: CARRIED.

Motion: That Council move out of camera at 2:48 p.m.

Moved by: J. Gu | **Seconded by:** T. Kokkat

Status: CARRIED.

9. Next Meetings

- Thursday, October 1, 2026
- Thursday, January 28, 2027
- Thursday, May 20, 2027
- Thursday, September 30, 2027

9.2 Council Survey Reminder

9.3 Proposed Agenda Items for Next Meeting

None identified.

10. Adjournment

Motion: That Council adjourn the meeting.

Moved by: C. Bezaire | **Seconded by:** J. Gu

Status: CARRIED.

The meeting was adjourned at 2:52 p.m.