



College of Chiropractors of Ontario

**Minutes of the Executive Committee Meeting
Wednesday, August 13, 2025**

Peter Stavropoulos, Chair

Committee Members in Attendance:

Jannel Somerville
Allan Katz
Chad Bezaire
Reshad Nazeer

Staff in Attendance:

Nicole Zwiers, Registrar and CEO
Nawaz Pirani, Director, Registration and Regulatory Programs
Shruti Tantry, Manager, Communications and Engagement (recorder)

Regrets: none.

1.1 Call to Order, Appointment of Secretary, Approval of the Agenda, Approval of preparation time for professional members

The Chair opened the meeting noting that notice of the meeting was given, and the meeting was properly constituted with a quorum present. The meeting began at 2:31pm.

S. Tantry was appointed as Secretary.

It was moved by P. Stavropoulos and seconded by C. Bezaire to approve the agenda. – Motion CARRIED.

C. Bezaire put forward 60 minutes of preparation time for this meeting and the Committee agreed. – Motion CARRIED.

1.2 Declaration of Conflict of Interest

No conflict of interest was declared.

1.3 Approval of Minutes from the June 11, 2025 Executive Committee Meeting

It was moved by A. Katz and seconded by C. Bezaire to approve the minutes of the June 11, 2025 Executive Committee meeting. – Motion CARRIED.

2.0 Discussion Items

2.1 Registrar's Report

In her verbal report, Registrar N. Zwiers provided updates from the past few months.

The College sought nominations from chiropractors in Districts 1 and 2 and from podiatrists in District 1 (Combined 1 and 2 Districts) and the updates are as follows:

- District 1: Jessica Tsung was acclaimed and will attend her first Council meeting in October. The College thanks Matthew Andrade for his service on Council. He wishes to continue his work with various committees.
- District 2: Chad Bezaire was acclaimed and will continue his service on Council.
- Podiatrists District 1: The general call went out to all podiatrists in all districts on August 5, following two notices to podiatrists in District 1. If we receive more than one nomination by September 4, there will be an election. If there is one nomination the podiatrist nominated will be presented to Council for a vote to appoint to Council.

N. Zwiers also shared updates regarding the Public Appointees. The College regularly communicates with the Public Appointments office, emphasizing the need to increase the number of appointees to the College Council. The College needs at least six to seven members to properly fulfill panels and other committee work. Itraf Ahmad wishes to stay on Council for a second term, and Sukhwinder Singh's term ends in November.

N. Zwiers spoke to the third-year chiropractic students at The Michener Institute to introduce them to the College's role and work early on, prior to their entry to practise. She spoke about effective communication techniques to put patients at ease and reduce the number of misunderstandings and potential complaints to the College. The group will meet with staff again after their term ends during the College's annual Registration Exam Information session.

N. Zwiers met with the Fairness Commissioner Irvin Glasgberg regarding the Fair Registration Practices Report submitted by the College, with follow-up discussions around the ban of the registration of podiatrists in Ontario. She emphasized the need to move to the Full Scope Podiatry Model, and is also scheduled to meet with Dr. Karima Velji, Assistant Deputy Minister of Health, to continue this discussion.

N. Zwiers had a productive meeting with Marta Hajek, CEO of Elder Abuse Prevention Ontario, and discussed collaboration opportunities between our two organizations to promote awareness around elder abuse and ageism. Specifically, the two discussed the ways to inform our registrants on key issues affecting seniors in Ontario, treating elderly patients with dignity and care, and spotting and reporting elder abuse in clinical settings.

N. Zwiers and P. Stavropoulos and leadership from the OPMA will meet with the Canadian Federation of Independent Businesses, to discuss key issues such as labour mobility and the Full Scope Podiatry Model, which affect the practice of registrants, as many are also small business owners.

The working group comprising representatives from various provincial footcare regulators will meet on August 27 to discuss strategies around national alignment on the practice of footcare, scope of practice, etc. Additionally, on August 27, N. Zwiers and P. Stavropoulos are scheduled to meet with Dr. Jane Philpott, Chair of Ontario's Primary Care Action Team to discuss key issues affecting footcare, including the ban on registering podiatrists in Ontario.

As of Right Legislation: The Ministry of Health (MOH) indicated that they plan to implement this legislation for specific healthcare professions, which will impact our College. This legislation will enable individuals from other provinces to enter and practise in Ontario without being registered for a limited period of time, if they have a job in the profession. COCOO and a few other Colleges impacted by this legislation have asked that applicants be required to take the jurisprudence exam as part of the process, and that they must not have had any previous discipline or criminal cases.

N. Zwiers shared that the College now has a new practice as part of the new Council member orientation process, where the Registrar will meet those elected, re-elected or appointed to Council and have a one-on-one conversation. This will help build a connection with them, introduce them to the College's role and priorities, and give them an opportunity to ask any questions or share their insights directly with the Registrar.

The MOH seeks feedback from regulators about the College Performance and Measurement Framework annual report. N. Zwiers previously provided feedback as part of HPRO's response, but the College will provide its own feedback soon, suggesting the need for greater accessibility and plain language to make the document easier to use and read.

Finally, the College has posted a request for proposals as part of its website redesign project in 2026, subject to approval by Council.

C. Bezaire shared his support for the College's strategies to advocate for lifting the ban on registering podiatrists and shared his efforts to get in touch with his MPP and other government officials to discuss the need for podiatry model. N. Zwiers added that a few other Executive Committee and Council members are also working to reach out to their MPPs and the College is grateful for everyone's efforts.

2.2 Draft Financial Statements

There was a brief discussion around discipline costs and how the College provides payment plans to registrants who are not able to make lump sum payments for discipline orders or penalties. N. Zwiers shared that we have a significant decrease in ICRC costs and legal costs.

There was a question around the cost of court transcripts. N. Zwiers clarified that the HPDT uses automatic transcribed reports in general and obtains the services of a court reporter upon request. Due to this new practice by the HPDT, there have been reduced costs for this service, benefitting all the participating Colleges.

2.3 As of Right

N. Zwiers gave another quick update about the discussions with the MOH. The College will create a special As of Right application form. Some Colleges have developed an attestation form, which will act as an indication of good faith that the applicant is someone who meets the criteria to be able to practise in Ontario. College will have to consider if this applies to those practising in hospitals or private settings as the legislation allows for a 6-month license.

3.0. Decision Items

3.1 Proposed Dates for 2026 Executive Committee Meetings **

It was moved by R. Nazeer and seconded by J. Somerville to approve the proposed dates for 2026 Executive Committee Meetings: January 7, February 11, March 11, April 15, May 13, June 10, July 15, August 12, September 16, October 14, November 11, and December 16, 2026. – Motion CARRIED.

3.2 Amendments to By-Law 1 to make a registrant ineligible for Council or Committees if they've been found guilty of professional misconduct**

It was moved by C. Bezaire and seconded by J. Somerville to approve the amendments to By-Law 1 to make a registrant ineligible for Council or Committees if they've been found guilty of professional misconduct. – Motion NOT CARRIED.

N. Zwiers suggested that the current provision referencing three years is low, in the case where someone who is on Council has been disciplined for professional misconduct. This may be viewed as contradictory to Council members' mandate of public protection. She added that this would affect the reputation of the College and the important role of Council and committee members.

P. Stavropoulos suggested a minimum of 10 years, to provide an opportunity for those who may have had discipline issues in past but have demonstrated that they understand their obligations now and will serve on Council while upholding the public protection mandate. This will also show that the College values learning and welcomes those who make an effort.

A. Katz suggested that anyone with allegations, past discipline or active complaints related to serious issues like orthotics fraud and sexual abuse or misconduct should not be able to join Council or committees at any point, even after 10 years. N. Zwiers clarified that discipline outcomes related to sexual abuse automatically result in revocation, which would exclude them from participating or running for election.

The group further discussed and concluded that there be some updates to the by-law that suggests a harsh ban in some circumstances and a 10-year ban for other cases. N. Zwiers and staff will put together another proposed draft, based on the notes from the discussion, and a new motion will be proposed at the September Executive meeting.

3.3. Reserve Fund Policy Review

It was moved by A. Katz and seconded by R. Nazeer to approve the revisions suggested by A. Katz. – Motion CARRIED.

N. Zwiers requests feedback on the policy to ensure any issues are addressed and that it's meant to carve out funds for projects or costs that are not covered elsewhere, mainly for projects or costs incurred due to unusual circumstances. N. Zwiers asks the Executive Committee if they wish to review and revise the policy or not.

A. Katz suggested removing item 7 and revising item 6 to “history of the reserve fund” instead of “2022”.

It was moved by P. Stavropoulos and seconded by A. Katz to add a new item to the agenda: item 3.4.

3.4 Refer the decision of the addition of The Michener’s inhalation and sedation course to the Standing Drug Committee

The Michener Institute shared that they plan on adding a new course for chiroprody students on inhalation and sedation.

It was moved by C. Bezaire and seconded by R. Nazeer to refer to the Standing Drug Committee the topic of The Michener Institute’s new course. After the Committee’s review and decision, the matter will be then sent back to Executive Committee and then to Council for final approval. – Motion CARRIED.

4.0 Next Meeting

The next Executive Committee meeting will take place on September 17, 2025.

4.1 Proposed agenda items for next meeting – September 17, 2025.

No items proposed at this time.

5.0 In Camera

The Committee moved in-camera at 3.38pm.

It was moved by C. Bezaire and seconded by R. Nazeer to move in-camera pursuant to section 7(2)(b) of the Health Professions Procedural Code on the basis that financial or personal or other matters may be disclosed of such a nature that the harm created by the disclosure would outweigh the desirability of adhering to the principle that meetings be open to the public. – Motion CARRIED.

A motion was made by R. Nazeer and seconded by P. Stavropoulos to move out of in-camera at 4:08pm – Motion CARRIED.

5.1 Adjournment

A motion was made to adjourn the meeting by P. Stavropoulos and seconded by J. Somerville. – Motion CARRIED.

Meeting adjourned at 4:10pm.



College of Chiropodists of Ontario

**Minutes of the Executive Committee Meeting
Wednesday, August 20, 2025**

Peter Stavropoulos, Chair

Committee Members:

Jannel Somerville

Allan Katz

Chad Bezaire

Reshad Nazeer

3.0. Decision Items

3.1 Appointment of Public Member Sue McArthur to ICRC and Discipline Committee **

It was moved by P. Stavropoulos and seconded by C. Bezaire to approve the appointment of new Public Member Sue McArthur to the ICRC and Discipline Committee. – Motion CARRIED.

The Executive Committee members approved this appointment via email, following the appointment of Sue McArthur by the Public Appointments Secretariat of Ontario to the College's Council.