



**Minutes of the Executive Committee Meeting
Wednesday, April 16, 2025**

Peter Stavropoulos, Chair

Committee Members in Attendance:

1. Chad Bezaire
2. Allan Katz
3. Jannel Somerville
4. Reshad Nazeer

Staff in Attendance:

1. Nicole Zwiers, Registrar and CEO
2. Nawaz Pirani, Manager, Examinations, Registration & Quality Programs
3. Shruti Tantry, Manager, Communications and Engagement (recorder)

Regrets: none

1.1 Call to Order, Appointment of Secretary, Approval of the Agenda, Approval of preparation time for professional members

The Chair opened the meeting noting that notice of the meeting was given, and the meeting was properly constituted with a quorum present. The meeting began at 3:18pm.

S. Tantry was appointed as Secretary.

It was moved by C. Bezaire and seconded by R. Nazeer to approve the agenda. – Motion CARRIED.

C. Bezaire put forward 60 minutes of preparation time for this meeting and the Committee agreed. – Motion CARRIED.

1.2 Declaration of Conflict of Interest

No conflict of interest was declared.

1.3 Approval of Minutes from the March 12, 2025 Executive Committee Meeting

It was moved by R. Nazeer and J. Somerville to approve the minutes of the March 12, 2025 Executive Committee meeting. – Motion CARRIED.

No corrections or changes noted.

2.0 Discussion Items

2.1 Registrar's Report

In her verbal report, Registrar N. Zwiers provided updates about the College's recent activities.

N. Zwiers shared that there is ongoing conversation around interprofessional trade barriers and labour mobility across provinces for healthcare professionals. The Ministry of Health shared a news release around the expansion of the As of

Right legislation, which initially applied to physicians, nurses, lab techs and respiratory therapists. This legislation allows practitioners to work in the province's hospital settings if they're regulated in their home province within six months. Chiropodists/podiatrists are included in this proposed expansion. The bill has four main themes: legislation expansion, removal of practice setting restriction, expanding to include American healthcare providers for physicians and nurses, and automatic recognition for out-of-province nurses and doctors. We will submit our feedback along with other organizations during the consultation period. The Executive Committee discussed general themes and what registration would look like for people coming from outside Ontario or Canada through this As of Right legislation.

N. Zwiers was a speaker at Infonex Inc.'s virtual course on Professional Regulation and Discipline: The Law, Best Practices and Innovation, which covered a broad range of topics related to professional regulation. In her presentation on "Online Practice and Communication – Supporting Ethical and Professional Practice in the Age of Social Media", she highlighted the impact of unethical or inappropriate communication and social media use, registrants' obligations to their patients and the profession, and the regulator's role in protecting the public while navigating this constantly evolving space.

Finally, N. Zwiers shared that the College hosted the inaugural National Canadian Chiropody and Podiatry Regulators' Conference from April 6-8, 2025, with attendees from regulatory bodies of Ontario, Quebec, Alberta, Manitoba and Nova Scotia. Participants shared insights from their respective provinces, and there were excellent discussions around labour mobility, scopes of practice, registration and exam practices, and overall interprovincial collaboration and the future of footcare in Canada. The group will meet virtually in May, with the hope of continued discussions to help each other and create a strong national network.

P. Stavropoulos shared his gratitude to N. Zwiers and staff for organizing and hosting this event. He said the discussions were productive and it was a wonderful opportunity to get to know about other provincial regulators' work and unique issues faced by the profession in their provinces.

C. Bezaire echoed those thoughts and added that he learnt a lot about the challenges faced by practitioners in other provinces and looks forward to future discussions, with the goal of finding solutions and learning from each other's successes and experiences.

2.2 Draft Financial Statements**

N. Zwiers presented the draft financial statements for 2024. The College remains in a healthy financial position and the draft audited financial statements will be proposed to Council. The group had a general discussion around payment plans for registrants owing the College fees or cost orders.

3.0. Decision Items

3.1 Removal of Stephen Haber from ICRC and the Discipline Committee

It was moved by C. Bezaire and seconded by R. Nazeer to approve the removal of Stephen Haber from ICRC and Discipline Committee. – Motion CARRIED.

M. Clarke shared that the member notified the College that he will not be able to continue participating in College work due to personal reasons, which is why he is removed from these committees.

3.2 Recommendation from S&G to elevate the Discontinuation of Services Advisory to a Guideline **

It was moved by J. Somerville and seconded by R. Nazeer to approve the recommendation from the Standards and Guidelines Committee to elevate the Discontinuation of Services Advisory to a Guideline. – Motion CARRIED.

M. Clarke shared that this document should be a Guideline to maintain consistency, and this document contains important and specific guidance on what registrants must do when they go on leave.

3.3 Recommendation from S&G to elevate the Advertising Guideline to a Standard **

It was moved by P. Stavropoulos and seconded by A. Katz to approve the recommendation from the Standards and Guidelines Committee to elevate the Advertising Guideline to a Standard. – Motion CARRIED.

M. Clarke shared that discussions from the Standards and Guidelines Committee concluded that this should be elevated as it is an expectation from registrants, taken from the regulation on advertising. There are no changes or updates to the guidance, but simply a recategorization of this College document.

3.4 Technical Committee Report On 3D Scanning Tools**

P. Stavropoulos shared that this issue came up as a PA inquiry, where there was need for clarification around specific technology and equipment, and whether it is consistent with expectations set out in College standard regarding the scanning of feet. N. Pirani shared that the Technical Committee reviewed this issue in March and C. Bezaire shared that the Technical Committee's evaluations were based off the guidance in the current Standard. The idea is to take the new technology and apply it to the Standard. The group also discussed the expectations around casting standards, which helped inform this standard to ensure alignment.

It was moved by C. Bezaire and seconded by P. Stavropoulos to approve the recommendations in the report by the Technical Committee.

4.0 Next Meeting

The next Executive Committee meeting will take place on May 14, 2025.

4.1 Proposed agenda items for next meeting – May 14, 2025.

No items proposed at this time.

A. Katz will not be able to attend this meeting.

5.0 In Camera

The Committee moved in-camera at 4:00pm.

It was moved by P. Stavropoulos and seconded J. Somerville to move in-camera pursuant to section 7(2)(b) of the Health Professions Procedural Code on the basis that financial or personal or other matters may be disclosed of such a nature that the harm created by the disclosure would outweigh the desirability of adhering to the principle that meetings be open to the public. – Motion CARRIED.

A motion was made by J. Somerville and seconded by R. Nazeer to move out of in-camera at 4:18pm. – Motion CARRIED.

5.1 Adjournment

A motion was made to adjourn the meeting by P. Stavropoulos and seconded by A. Katz. – Motion CARRIED.

Meeting adjourned at 4:20 p.m.