



**Minutes of the Council Meeting
Thursday, January 30, 2025**

Council Members in Attendance:

- Itraf Ahmad, Public Appointee
- Matthew Andrade, Professional Member
- Chad Bezaire, Professional Member
- Ed Chung, Professional Member
- Jinyu Gu, Professional Member
- Allan Katz, Public Appointee
- Mary Ellen Kennedy-Mitchell, Professional Member
- Andrew Klayman, Professional Member
- Tobi Mark, Selected Member
- Murtuza Najmudin, Professional Member
- Reshad Nazeer, Public Appointee
- Sukhwinder Pal Singh, Public Appointee
- Jannel Somerville, Professional Member
- Peter Stavropoulos, Professional Member (Chair)

Regrets:

- Guransh Brar, Public Appointee

Staff in Attendance:

- Nicole Zwiers – Registrar and CEO
- Meghan Clarke – Deputy Registrar & Manager, Professional Conduct and Hearings
- Shruti Tantry – Manager, Communications and Engagement (Recorder)
- Nawaz Pirani – Manager, Registration, Examinations and Quality Programs

Guests:

- Sarah Kibaalya, Senior Policy Analyst, Ministry of Health (online)
- Teresa Salzmänn, Chiropodist, Anishnawbe Health Toronto (online)
- Andrew Barber, Chiropody Student at The Michener Institute at UHN (online)
- Bruce Ramsden, Ontario Podiatric Medical Association

1.0 Call to Order

Call to Order, Appointment of Secretary, Land Acknowledgement, Approval of Professional Member Prep Time

P. Stavropoulos called the meeting to order at 9:30am., noting that notice of the meeting was given, and the meeting was properly constituted with a quorum present.

S. Tantry was appointed as Secretary.

A. Klayman delivered a territorial acknowledgement to show gratitude and humility towards the land, in which we are privileged to live and work.

J. Somerville proposed 60 minutes of preparation time for professional members of Council.

It was moved by P. Stavropoulos and seconded by C. Bezaire to approve 60 minutes of preparation for professional members. – Motion CARRIED.

1.2 Approval of Agenda

It was moved by J. Gu and seconded by A. Katz to approve the January 30, 2025 agenda. – Motion CARRIED.

1.3 Declaration of Conflict of Interest

No conflicts declared.

1.4 Approval of Minutes of December 4, 2024 Council Meeting

It was moved by M. Najmudin and seconded by A. Katz to approve the minutes of the December 4, 2024 Council meeting. – Motion CARRIED.

1.5 Welcome Council, Guests and Observers

P. Stavropoulos welcomed Council, staff and guests and online observers to the session.

2.0 Consent Agenda Items

It was moved by M. Kennedy-Mitchell and seconded by E. Chung to approve the provided consent agenda items. – Motion CARRIED.

No comments.

2.1 Council Survey Results

N. Zwiers thanked all those who took the time to complete the survey and reminded Council that the College staff attempt to make these meetings as seamless as possible and aim to provide materials in advance of the meeting so that sufficient time is provided for review and preparation.

3.0 Decision Items

3.1 Approval of 2025 Expense from Reserve Fund**

It was moved by C. Bezaire and seconded by A. Katz that Council approve the College's one-time expense to move the iMIS portal to the cloud. – Motion CARRIED

N. Zwiers shared that this would be the first time the reserve fund would be utilized since its creation. The fund is meant for one-off initiatives or projects related to modernization and improvements, such as this project, which intends for the College's registrant management system to be upgraded to the latest Cloud version. These improvements will help the College fulfill its mandate and achieve its strategic goals by making registration processes more efficient and cost-effective.

3.2 College 2025 Operational Budget **

It was moved by A. Katz and seconded by C. Bezaire that Council approve the College's 2025 Operational Budget. – Motion CARRIED

There were discussions around some items in the proposed 2025 operational budget. N. Zwiers explained that the College always tries to work within the revenue generated by the annual licensing renewal fees and corporate renewal fees, although there is no strict requirement that it do so. There was some discussion around any potential impacts to the College budget of the impending tariffs that may be imposed upon Canadians, as well as emergency or ad-hoc projects that may arise, which would require the use of the reserve fund.

N. Zwiers also shared that there may be a need for additional staffing to support a potential shift to the Podiatry Model, which will trigger additional work related to applications, registration, exams and registrant support.

6.0 Discussion Items

6.1 Registrar's Report

The Registrar's Report is provided in the meeting materials. N. Zwiers added that the College will be hosting the inaugural Canadian National Chiropractic and Podiatry Conference on April 7 and 8, 2025 with the hope that this will be the beginning of many conversations around footcare, with the goal to get harmony across jurisdictions.

Keeping the *Labour Mobility Act* in mind, the College aspires to look to areas where we have commonality with other provinces so that footcare practitioners with the required credentials can register and practice in another province if they wish.

Some of the proposed discussions on the agenda: First Nations Health Insurance Benefits that aims to serve First Nations communities across the country, Full Scope Podiatry Model in Ontario with learnings from other provinces such as Alberta and BC, and ways in which all the provincial regulators of footcare can come together to address the gaps in the system to ensure more patients and communities across the country have access to safe, equitable foot care services.

P. Stavropoulos added that a conference of this nature is routinely organized and attended by regulators of other professions and allows regulators to come together to address systemic issues and serve the needs of

communities across provinces. Additionally, it's a great opportunity to foster effective communication and collaboration between organizations.

6.2 President's Report (verbal)

P. Stavropoulos thanked staff members and the Registrar for their behind-the-scenes work and efforts to coordinate Council meetings, and handle patient and public inquiries. He also thanked Councilors for their time to help the College fulfill its mandate to protect the public and advance the footcare profession.

6.3 Key Performance Indicators (KPIs) Update & Dashboard

The dashboard (included in materials) provides a sense of where the College stands in terms of functions and programs and will accompany Council materials going forward to keep Council informed.

The only KPI that the College has not fully met yet is "Present the FSPM to HPRO for endorsement". The College's position in respect of endorsing the FSPM has been shared in various discussions with the Health Profession Regulators of Ontario (HPRO) although regulatory members do not typically present to other regulatory members. N. Zwiers noted that she will share updates regarding this initiative and suggested that the Strategic Planning Committee develop new and updated KPIs this year.

7.0 In Camera

It was moved by J. Somerville and seconded by A. Klayman to move in camera at 9:51am pursuant to section 7(2)(b) of the Health Professions Procedural Code on the basis that financial or personal or other matters may be disclosed of such a nature that the harm created by the disclosure would outweigh the desirability of adhering to the principle that meetings be open to the public. – Motion CARRIED.

A motion was made by J. Somerville, seconded by J. Gu, to move out of in-camera at 10:56am. – Motion CARRIED.

8.0 Next Meeting

8.1 Council Meeting Dates for 2025

Thursday, May 29, 2025 and Thursday, October 9, 2025

8.2 Council Survey Reminder

8.3 Proposed Agenda Items for Next Meeting

9.0 Adjournment

It was moved by C. Bezair and seconded by R. Nazeer that the meeting be adjourned. – Motion CARRIED.

The meeting was adjourned at 11:15am.