



## **Minutes of the Executive Committee Meeting Wednesday, January 8, 2025**

**Peter Stavropoulos, Chair**

**Committee Members in Attendance:**

1. Chad Bezaire
2. Allan Katz
3. Jannel Somerville
4. Reshad Nazeer

**Staff in Attendance:**

1. Nicole Zwiers, Registrar and CEO

### **1.1 Call to Order, Appointment of Secretary, Approval of the Agenda, Approval of preparation time for professional members**

The Chair opened the meeting noting that notice of the meeting was given, and the meeting was properly constituted with a quorum present. The meeting began at 2:31pm.

N. Zwiers was appointed as Secretary.

*It was moved by P. Stavropoulos and seconded by A. Katz to approve the agenda. – Motion CARRIED.*

*P. Stavropoulos put forward 60 minutes of preparation time for this meeting and the Committee agreed. – Motion CARRIED.*

### **1.2 Declaration of Conflict of Interest**

No conflict of interest was declared.

### **1.3 Approval of Minutes from the November 20, 2024 Executive Committee Meeting**

*It was moved by P. Stavropoulos and seconded by J. Somerville to approve the minutes of the November 20, 2024 Executive Committee meeting. – Motion CARRIED.*

No corrections or changes noted.

A. Katz had requested that the in-camera portion of the executive committee meeting be held at the beginning of the meeting as he will only be able to attend the first part of today's meeting. A motion was made by A. Katz, seconded by P. Stavropoulos to move in-camera due to the privileged or sensitive nature of the matters to be discussed. – *Motion CARRIED.*

**Items discussed in-camera:**

- Legal Updates
- Stakeholder Updates
- Registration Updates
- Approval of Registrar's Performance and Compensation Committee Recommendation

**Return to public portion of the Executive Committee Meeting following conclusion of the In-camera portion of the meeting.**

## **2.0 Discussion Items**

### **2.1 Registrar's Report**

In her verbal report, Registrar N. Zwiers provided updates about the College's activities from the past few months including an upcoming meeting with the MOH, the submission of the College's proposed registration regulation and the preparation for the National Conference in April 2025 and the 2025 operating budget.

### **2.2 Proposed 2025 Operating Budget**

N. Zwiers presented the draft proposed operating budget that is currently before the Audit Committee for consideration.

## **3.0. Decision Items**

### **3.1 Refer to S&G for review and update of IPAC standard to conform with latest IPAC recommendations from the MOH \*\***

*It was moved by J. Somerville and seconded by C. Bezaire to refer to S&G for review and update of IPAC standard to conform with latest IPAC recommendations from the MOH.*

### **3.2 Appointment of new Public Council members Sukhwinder Pal Singh and Itraf Ahmad to College Committees**

*It was moved by P. Stavropoulos and seconded by C. Bezaire to appoint Public Council members to the following Committees: ICRC and Discipline Tribunal*

## **4.0 Next Meeting**

The next meeting will take place on Wednesday, February 12, 2025.

### **4.1 Proposed agenda items for next meeting – February 12, 2025.**

No items proposed at this time.

## **5.0 In Camera**

The Committee moved in-camera at 2:35pm.

*It was moved by A. Katz and seconded by P. Stavropoulos to move in-camera pursuant to section 7(2)(b) of the Health Professions Procedural Code on the basis that financial or personal or other matters may be disclosed of such a nature that the harm created by the disclosure would outweigh the desirability of adhering to the principle that meetings be open to the public. – Motion CARRIED.*

*A motion was made by P. Stavropoulos and seconded by J. Somerville to move out of in-camera by and seconded by at 3:01pm. – Motion CARRIED.*

### **5.1 Adjournment**

*A motion was made to adjourn the meeting by C. Bezaire and seconded by J. Somerville. – Motion CARRIED.*

Meeting adjourned at 3:30pm.