



## COLLEGE OF CHIROPODISTS OF ONTARIO

*Regulating Chiropodists and Podiatrists in Ontario*

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# Memo

To: Members of the College of Chiropodists & Stakeholders

From: Nicole Zwiers, Registrar & CEO

Date: November 02, 2022

Re: Amendments to the College's Registration Examination Fees By-law

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On behalf of the College Council, I am forwarding the proposed amendments to the College's Registration Examination Fees By-Law that were approved unanimously, in principle, by Council at their meeting on October 28, 2022. Relevant sections of the current Registration Examination Fees by-law which these proposed amendments affect is also attached. The purpose of the proposed amendment to the bylaw is to work towards achieving cost neutrality in respect of the Registration Examinations, meaning that the College collects the full cost of the exams from applicants. It has been and continues to be the case that the cost of the College's Registration Examinations is subsidized by the general membership and is considerably below the cost of other, comparable, RHPA College Registration Examinations.

In 2011, the College administered for the first time a written Registration Examination followed by an Objective Structured Clinical Examination (OSCE) in 2013. In 2014, the Council approved an increase in the Examination fees. Since 2014, the College has undertaken a significant amount of work, under the guidance of psychometrists, Martek Assessments, to improve the academic rigour of the Registration Examinations to ensure the College continues to meet its public



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protection mandate. The Registration Examinations are one of the College's most significant expenses.

In May 2022, the Council approved an incremental increase in the examination fees following consideration of the feedback received from stakeholders. At that time, the Council was advised that another increase may be required to ensure full cost recovery of the cost of the examinations. Following the June examinations, the costs were re-evaluated, and it was determined that a further increase in the fees would be required to establish a self-funded examination with a view to covering the costs associated with the development, administration, and maintenance of the College's exams. The increases to the examination fees are not a source of profit for the College. It is with these factors in mind that the Council has approved, in principle, the proposed by-law amendment.

You are invited to provide your comments regarding the proposed amendments to the College's Registration Examination Fees By-law no later than January 4, 2023, by email to [info@cocoo.on.ca](mailto:info@cocoo.on.ca). The Council will then review the proposed amendment, taking all comments into consideration, at its Council meeting scheduled for January 27, 2023.

I thank you in advance for your time and consideration of this important by-law amendment.

Sincerely,  
Nicole Zwiers, B.A. (Hons), LLB, LLM  
Registrar and CEO