

ITEM 4.4

**COUNCIL BRIEFING NOTE
RE RECOMMENDED AMENDMENTS TO BYLAW 2: FEES
Examination Fee Increase**

Background:

Attached as Appendix 1 is the College's current By-law No. 2: Fees. The College bylaws have not been amended to increase the annual examination fees since 2015. At present, the cost to take the written and practical (OSCE) exams is \$1,600.00. This amount is considerably lower than comparable Colleges and generally lower than the standard cost of qualifying exams.

In early 2021, the College retained the services of Martek Assessments Ltd. ("Martek") to assist with the development, administration, scoring, analysis and reporting of the College's qualifying examinations. Martek is a leading services provider in professional regulation qualifying exams. Martek has brought considerable knowledge to the College's examination process and has been invaluable in ensuring that the College is adequately testing the competency of Applicants seeking to practice Chiropractic in Ontario.

In 2021, the development, administration and maintenance of the qualifying exams cost the College over two hundred thousand dollars (\$200,000.00). This amount includes the service fees charged by Martek. With the current exam fee structure, only a fraction of these costs is recovered. The recommended increase to the examination fees will certainly reduce the overall cost to the College.

Council is being asked to consider an increase in the qualifying examination fees. Such an increase will ensure that the College continues to meet its public protection mandate through rigorous testing of Applicants to the field of Chiropractic.

Public Interest Rationale for Decision:

It is in the public interest that the College remains financially stable and has the proper funding and resources to fulfill its mandate of protection of the public. As part of its mandate, the College is required to meet all expectations of the Ministry of Health and its obligations under the *Regulated Health Professions Act, Procedural Code, Chiropractic Act* and related Regulations.

Recommended Motion:

That By-law No. 2: Fees be amended, in principle, as follows:

1. Revoke Articles 5.01, 5.02, 5.03(a) & (b), 5.04 and 5.05 and substitute that shown in Appendix 2 (the changes to the existing Articles are shown by redline and blue line additions).
2. Increase the Examination fees as follows:
 - a. Jurisprudence Exam - \$500 (from \$250)
 - b. Written & Clinical (OSCE) Exam - \$2600 (from \$1600)
 - i. Written only – Jurisprudence & Core Competencies (if first attempt fails) - \$1000
 - ii. Written only – Jurisprudence OR Core Competencies (if first attempt fails) - \$500
 - iii. OSCE only (if first attempt fails) - \$1600

And further, that Council direct that the proposed amendments be circulated to members and other stakeholders for comment for 60 days before the matter is returned to Council.

The motion which Council is being asked to pass would increase the qualifying examination fees for 2022, reflecting the actual costs incurred by the College to ensure rigorous applicant testing.