Professional Regulation in the Public Interest

ANNUAL REPORT

COLLEGE OF CHIROPODISTS OF ONTARIO



180 Dundas Street West Suite 1901 Toronto, Ontario M5G1Z8

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- 4 College Council, Staff and Advisors
- 6 Report from the President & Registrar
- **9** Committee Reports
- **9** Executive Committee Report
- **10** Quality Assurance Committee Report
- 12 Inquiries, Complaints and Reports Committee Report
- **16** Discipline Committee Report
- **18** Registration Committee Report
- **19** Patient Relations Committee Report
- **20** Fitness to Practise Committee Report
- 21 Practice Advisor Service
- **22** Statistics and Demographics
- 23 Independant Auditor's Report
- 24 Summary Statement of Financial Position
- **25** Summary Statement of Operations

Mission Statement

The College of Chiropodists of Ontario regulates more than 775 chiropodists and podiatrists in the public interest. The College ensures that the public receives competent care from its members by:

- Regulating the practice of the profession and governing the members in accordance with the *Chiropody Act, 1991* the *Regulated Health Professions Act, 1991* and the regulations and by-laws
- Establishing standards of practice
- Establishing educational requirements for entry to practice and continuing competence
- Addressing concerns from the public
- Educating and providing information to the public about chiropody and podiatry

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President

Martin Hayles, Chiropodist (until October 2020) Peter Stavropoulos, Podiatrist (from October 2020)

Elected Members

Melanie Atkinson, Chiropodist (from October 2020) Nosheen Chaudhry, Chiropodist Ed Chung, Podiatrist Mathew Doyle, Chiropodist Peter Ferguson Sasha Kozera, Chiropodist Irv Luftig, Podiatrist (from October 2020) Sonia Maragoni Chiropodist (until May 2020) Cesar Mendez, Chiropodist Millicent Vorkapich-Hill, Podiatrist (until October 2020)

Selected Member

Eliot To, Chiropodist

Public Members

Donna Coyne (until January 2020) Jim Daley Douglas Ellis (from August 2020) Andrew Gassmann Allan Katz (from December 2020) Winnie Linker Aladdin Mohaghegh (until September 2020) Agnes Potts (until October 2020)

In addition to Council, the College has statutory and non-statutory Committees described in the legislation. These Committees are comprised of a combination of Council and Non-Council members. Member of each statutory Committee are identified in the report below.

College Staff

Registrar

Felecia Smith, LL.B.

Executive Assistant

Tera Goldblatt

Prctice Advisor Meghan Hoult, D.Pod.M

College of Chiropodists of Ontario

Coordinator, Professional Conduct and Hearings

Meghan Clarke, LL.B., LL.M.

College Advisors

Alan Bromstein, Legal Counsel

Debra McKenna and Alexandra Wilbee, *Legal Counsel to the Inquiries Complaints & Reports Committee* Hilborn LLP, Auditor

CG Management Group, Government Relations

Dr. Dwight Harley, Registration Examination

5

College of Chiropodists of Ontario



The Year 2020 in Review Report from the President & Registrar

The College of Chiropodists of Ontario has an important role in regulating chiropodists and podiatrists in the public interest. This past year the College had an extremely productive year as it prepared for anticipated future changes and moved forward in improving its regulatory processes to better serve the public.

In October 2019, Martin Hayles was elected President for a second term and Cesar Mendez was elected Vice-President. In October 2020, Peter Stavropoulos, was elected President and Peter Ferguson was elected Vice-President.

COVID-19

In 2020, COVID-19 brought dramatic changes to the way the College operated, but its role and mandate remained the same. In response to the emergence of the COVID-19 virus, the College quickly transitioned staff to work remotely in mid-March. Upon the declaration of the pandemic, Council and Committee meetings were conducted virtually, and a decision was made in September 2020, by the Chair of the Discipline Committee, that all disciplinary proceedings, including pre-hearing conferences, motions, and hearings be conducted by electronic means (teleconference and/or videoconference), and/or in writing, until further notice.

The College communicated regularly with members as the pandemic evolved, and as information became available from the Ministry of Health and public health authorities. In April 2020, the College conducted a survey to assess whether members had adequate access to personal protective equipment (PPE). As a result of the survey, the College and other members of Health Profession Regulators of Ontario (HPRO) identified access to PPE as a major issue for regulated health professions. The College and HPRO communicated to the Minister of Health its concerns and the need to provide timely access to PPE for members (particularly those working

in the community).

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PRACTICE ADVISORY SERVICE

In September 2020, the College introduced its Practice Advisory (PA) Service.

> Providing professional practice advice on behalf of the College, the PA is available to support members with making sound and ethical clinical and business decisions that comply with legislative requirements, the Standards

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of Practice, and College policies and guidelines. The PA is also available to support the public with questions about the practice of chiropodists and podiatrists.

Between September and December 2020, the College received 180 inquiries to the PA Service.

The College uses information gathered from the PA Service to guide the development of resources and materials for members and the public, to support best practices by chiropodists and podiatrists.

To contact the Practice Advisor:

Meghan Hoult, D.Pod.M. E-mail: mhoult@cocoo.on.ca Phone: 416-542-1333 ext. 227

SPOUSAL EXEMPTION

The Spousal Exemption Regulation (O. Reg. 567/20), amending the General Regulation (O. Reg. 203/94) under the Chiropody Act, 1991, was passed and filed on October 8, 2020.

The amendment permits members to treat their spouses without it constituting sexual abuse of a patient – only where the Member's spouse meets the statutory definition of "spouse" and where the sexual relationship is kept entirely out of the office setting. While treating a spouse, members must follow professional formalities and maintain the same professional distance that members would for any other client.

UPDATES TO STANDARDS AND GUIDELINES

In 2020, the Standards and Guidelines Committee reviewed the record keeping standard and the Advertising Guideline, and it worked on developing a social media policy. A subgroup of the committee reviewed and revised the orthotics standard.

In October 2020, Council approved amendments to the Prescription Custom Foot Orthoses (PCFO)_Standard of Practice. The amended Standard provides further clarity around the prescribing and dispensing of PCFOs by members, while best practices ensure that the public has access to safe and effective PCFOs.

Council also approved a Discontinuation of Services Advisory for members in October 2020. This Advisory discusses important considerations and member responsibilities associated with the discontinuation of services or practice closure related to retirement, resignation, extended leave of absence (such as maternity/parental leave, sick leave, etc.), revocation, suspension, incapacity, or death.

In October 2020, Council approved amendments to the Records Standard of Practice. The amendments include additional content related to confidentiality, electronic health records, and electronic communications of personal health information

AMENDMENTS TO THE COLLEGE'S DRUG REGULATION

The Injections, Prescriptions and Standard of Practice (and its schedules) section of the General Regulation, made under the Chiropody Act, 1991, outlines the drugs and substances authorized to chiropodists and podiatrists.

In May 2019, the College was asked by Christine Elliott, Deputy Premier and Minister of Health, to amend its drug regulation to include categories of drugs in accordance with the American Health Formulary System (AHFS). Right away, the College began working on amending the regulation. In September 2019, Council approved the proposed amended regulation, and it was circulated for a 60-day public consultation. The approved regulation was submitted to the Ministry before the December 31, 2019 deadline.

In 2020, the College continued to work with the Ministry to move the amended regulation though the approval process. In June 2020, the College's proposed amendments were posted to Ontario's Regulatory Registry for 45 days, which was an important step in the process of having the amendments approved.

COLLEGE PERFORMANCE MEASUREMENT FRAMEWORK

The Ministry of Health (MOH) launched the College Performance Measurement Framework (CPMF) to explore how well Colleges are executing their mandate to act in the public interest. The framework allows the College to review, evaluate and report on its performance using a set of standards that are based on its legislative mandate and expected outcomes. Its intent is to strengthen accountability and oversight of Ontario's health regulatory colleges, and help colleges improve their performance. The framework describes the outcomes the College is expected to achieve in seven broad domains: Governance, Resources, System Partners, Information Management, Regulatory Policies, Suitability to Practice, and Measurement, Reporting and Improvement.

The College will submit its first report to the MOH by the end of March 2021.



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SOCIAL MEDIA

In 2020, the College introduced a social media presence because of COVID-19 and the need to better connect with members across a variety of platforms. The College has •••••••••• profiles on Facebook, Twitter and LinkedIn. $\bullet \bullet \bullet$

SELF-REPORTING GUIDE AND FORM

The College developed a guide to self-reporting for members on its website, which outlines situations where a member is required to submit a self-report to the College.

The guide also contains a link to commonly asked questions about what needs to be reported, and a link to a selfreporting form that can be submitted directly to the College.

Executive Committee

The Executive Committee (Committee) is a statutory committee that makes decisions between Council meetings. It has all the powers of the Council with respect to any matter that in the Committee's opinion requires immediate attention, other than the powers to make, amend or revoke a regulation or by-law.

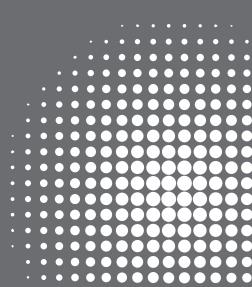
The Committee had one face-to-face meeting in 2020 and met on a regular basis by teleconference.

The Committee met regularly throughout to year to discuss the impact of COVID-19 on members, and to provide guidance and updates to the membership on public health mandates and directives.

The Committee recommended to Council the approval of the proposed 2020 budget as well as the 2020 Audited Financial Statements.

Members

Martin Hayles, Chiropodist, *President* (until October 2020) Peter Stavropoulos, Podiatrist, *President* (from October 2020) Donna Coyne, Public Member (until January 2020) Jim Daley, Public Member (until October 2020) Andrew Gassmann, Public Member Cesar Mendez, Chiropodist (until October 2020) Matthew Doyle, Chiropodist (from October 2020) Peter Ferguson, Chiropodist (from October 2020) Winnie Linker, Public Member (from October 2020) Peter Stavropoulos, Podiatrist (from October 2020)





Quality Assurance Committee

The primary objective of the Quality Assurance Program is to provide members of the College with the opportunity to enhance their knowledge base and clinical skills to promote excellence in the delivery of foot care to the public.

The following reflects the work of the committee during 2020.

CE LOG PROGRAM

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- Launch of on-line reporting portal for the CE Log submissions for a total of 165 randomly selected members and carryovers from previous cycles
- 20% of membership were randomly selected (delayed due to COVID-19) to participate in the continuing education program for the 2018-2019 two-year cycle
- Several members were added for review as required from previous cycles
- QA Committee will be meeting on February 22, 2021 to review the online program in preparation for the CE Log reviews

The QA Committee met on March 29, 2021 to review submitted logs:

- 10 logs are still outstanding from one assessor who was not able to join at the last moment.
- 29 members are being contacted in the hopes that they will be able to provide additional supporting documentation.
- 21 members did not fulfil the requirements and as a result are being rolled over in the next cycle.
- 3 members who have now not met the requirements for two cycles in a row will be ordered to have practice assessments.

The Committee completed all outstanding matters relating to those members randomly

selected to participate in the 2016-2017 continuing education program. This included a review of the members' CE submission and a decision as to whether or not each one met the College's CE requirements. Any deficiencies were noted to the member and corrective action was mandated. For example,

those who did not fully meet the requirements were advised that they will need to go through the same process in the next cycle. The 2018-2019 cycle began in January 2018.

DECLARATION OF COMPLETION

Members of the College are required to execute a Declaration of Completion on the Member's Annual Renewal form which states that "I have reviewed my practice and completed the Quality Assurance Self-Assessment Tool. I have created a plan to address the continued professional developmental objectives I have identified in this Self-Assessment Tool. I understand that I must retain the completed Self-Assessment Tool and Continuing Education log in my files."

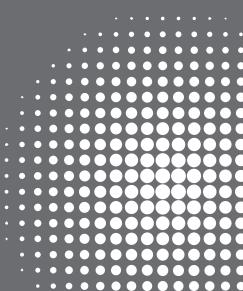
PRACTICE ASSESSMENT PROGRAM

Random Practice Assessments

A roster of members from across the province were selected as practice assessors and completed training that allows them to act as practice assessors throughout the random practice assessment program. The random practice assessments continue on a 2-year cycle. When the assessors complete their reports, the QA committee reviews them and determines what, if any next steps are required. The QA Committee is intending to move forward with in-person assessments for the 2021 Practice Assessment cycle.

Members

Anna Georgiou, Chiropodist *(Chair)* Melanie Atkinson, Chiropodist *(from October 2020)* Matthew Doyle, Chiropodist Peter Ferguson, Chiropodist Andrew Gassmann, Public Member Cindy Lewis, Chiropodist Winnie Linker, Public Member Sonia Maragoni Chiropodist *(until May 2020)* Ann-Marie McLaren, Chiropodist Cesar Mendez, Chiropodist Brooke Mitchell, Chiropodist Aladdin Mohaghegh, Public Member (until October 2020) Millicent Vorkapich-Hill, Podiatrist



Inquiries, Complaints & Reports Committee

The Inquiries Complaints and Reports Committee ("ICRC") investigates complaints and reports to address concerns about the conduct and practice of Ontario chiropodists and podiatrists.

After a complaint or report is investigated, the ICRC decides what action to take. The ICRC may do any one or more of the following:

- refer allegations of the member's professional misconduct or incompetence to the Discipline Committee;
- refer the member to a panel of the ICRC for a health inquiry;
- require the member to attend before a panel of the ICRC to be cautioned;
- require the member to participate in a specified continuing education or remedial program (educational program); or
- take other action including providing advice to the member, accepting an undertaking, accepting a permanent resignation or taking no action.

If the ICRC is satisfied that a complaint is an abuse of process, it is required to take no action.

SUMMARY OF THE 2020 ACCOMPLISHMENTS AND ACTIVITIES

The ICRC reviews three types of cases:

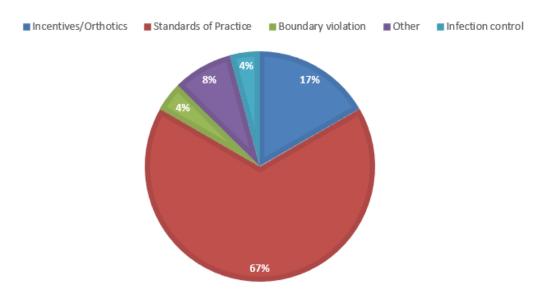
COMPLAINTS: The complaint process is a formal process set out in legislation. Complaints may be submitted by any member of the public.

REGISTRAR'S REPORT INVESTIGATIONS: Registrar's Investigations commence because of concerns that are not submitted as a formal complaint. Reports come from employers, facility operators, members, and others. Based on the information,

the Registrar determines that there are reasonable and probable grounds to believe that a member has committed professional misconduct, or the member may be incompetent, an investigation is initiated. **HEALTH INQUIRIES:** The ICRC conducts inquiries into whether a member has a mental or physical condition or disorder that impacts the member's capacity to practise safely. The ICRC makes inquiries and may require the member to undergo medical examinations and suspend the member's certificate of registration if he or she does not attend or comply. The ICRC, after reviewing the results of its inquiries, may refer the matter to the Fitness to Practise Committee.

SUMMARY OF ICRC DATA FOR 2020

The College received 32 complaints in 2020 and conducted five Registrar's investigations, for a total of 37 cases. The Committee disposed of 40 files in 2020, which included matters carried over from previous years. Seventeen matters were referred to the Discipline Committee in 2020.



TYPES OF COMPLAINTS - 2020

For the complaints and Registrar's investigations that were disposed of in 2020, the issues related to breaches of College standards, improper business practices/incentives and infection control, among other things.

Examples of conduct that falls in the "other" category includes:

- Double billing to OHIP;
- Overcharging patient for services rendered;
- COVID-19 related complaints, including refusing to provide care because the patient refused to wear a mask and providing services when clinics were to be operating for emergency care only.

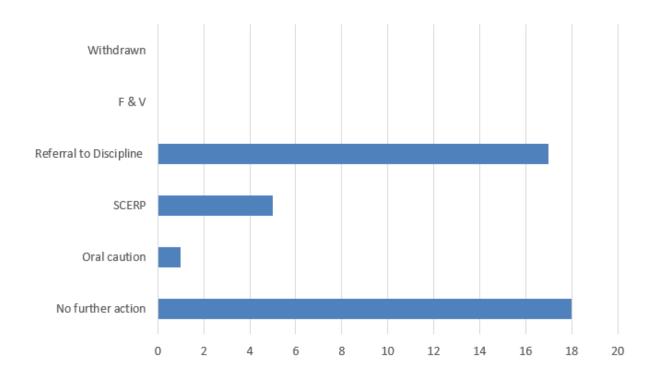
The ICRC did not conduct any health inquiries in 2020.

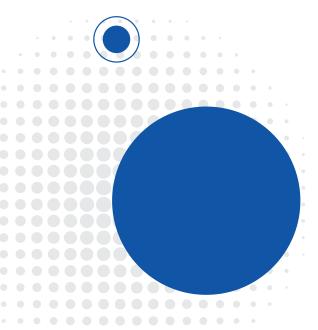
College of Chiropodists of Ontario



Inquiries, Complaints & Reports Committee (continued)

DISPOSITIONS: COMPLAINTS, REGISTRAR'S REPORTS AND INCAPACITY CONCERNS (2020)





15

APPEALS

The Health Professions Appeal and Review Board (HPARB) reviews the adequacy of an investigation and the reasonableness of an ICRC decision. Both complainants and members can request HPARB reviews.

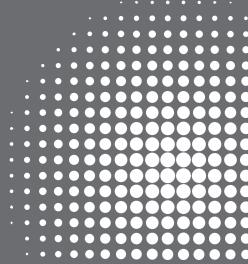
The review process is handled by HPARB, which is composed of members of the public appointed by the Lieutenant Governor in Council on the Minister of Health and Long-Term Care's recommendation. More information about HPARB is available at <u>www.hparb.on.ca</u>.

In 2020, there were three decisions appealed to HPARB, but one was withdrawn. The College is still awaiting to results of the remaining appeals.

Members

Peter Stavropoulos, Podiatrist (Chair) (from October 2020) Martin Hayles, Chiropodists (Chair) (until October 2020) Riaz Bagha, Chiropodist, non-Council member Nosheen Chaudhry, Chiropodists (since October 2020) Ed Chung, Podiatrist Jim Daley, Public member Mathew Doyle, Chiropodist Peter Ferguson, Chiropodist Allen Frankel, Chiropodist Andrew Gassmann, Public Member Peter Guy, Chiropodist Stephen Haber, Podiatrist Martin Hayles, Chiropodist Allan Katz, Public Member Sylvia Kovari, Chiropodist, non-Council member Sasha Kozera, Chiropodist Winnie Linker, Public Member Irv Luftig, Podiatrist Sonia Maragoni, Chiropodist (until May 2020) Jamie Maczko, Chiropodist, non-Council member Cesar Mendez, Chiropodist, non-Council member

Aladdin Mohaghegh, Public Member (*until September 2020*) Neil Naftolin, Podiatrist, non-Council member Agnes Potts, Public member (*until October 2020*) Nat Rave, Chiropodist, non-Council member David Roth, Podiatrist, non-Council member Stephanie Shlemkevich, Chiropodist, non-Council member Ruth Thompson, Chiropodist, non-Council member Eliot To, Chiropodist Millicent Vorkapich Hill, Podiatrist, non-Council member



Discipline Committee

The Discipline Committee is a statutory committee under the *Regulated Health Professions Act, 1991.* The Discipline Committee holds hearings into allegations of a member's professional misconduct or incompetence, which has been referred to the Committee by the Inquiries, Complaints and Reports Committee. If a panel of the Discipline Committee finds a member has committed an act of professional misconduct it may make an order doing any one or more of the following:

- Directing the Registrar to revoke or suspend a member's certificate of registration or to impose terms, conditions and limitations on the member's certificate of registration;
- Requiring the member to appear before the Committee to be reprimanded;
- Requiring the member to pay a fine not exceeding \$35,000.00 to the Minister of Finance
- Requiring a member to pay all or a portion of the College's costs related to the matter brought before the discipline committee.

SUMMARY OF THE 2019 ACCOMPLISHMENTS AND ACTIVITIES

In 2020, the ICRC made 17 referrals to the Discipline Committee. There were three Discipline Committee hearings in 2020.

In one case, the Committee accepted the College's motion to stay the allegations of professional misconduct against the member because he had signed an undertaking to permanently resign from the College. The Member was ordered to pay \$6,000 in costs to the College.

In a second case, the member signed an agreed statement of facts, admitting that he engaged in professional misconduct, including that he:

- failed to meet or contravened the College's standards,
- practised the profession in a conflict of interest,
- provided treatment that he knew or ought to have known was ineffective,
 unnecessary or deleterious,
- •• falsified records,

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- failed to keep records,
- submitted an account or charge for services that he knew was false or misleading,
- contravened the Chiropody Act and its regulations, and
- engaged in conduct that was disgraceful, dishonourable and unprofessional.

The Committee ordered that the member's certificate of registration be revoked and that he pay costs in the amount of \$5,000 to the College.

In the third case, the member signed an agreed statement of facts admitting that he: failed to meet or contravened the College's standards, was found guilting of an offence (voyeurism) relevant to his suitability to practice and engaged in conduct that was disgraceful, dishonourable and unprofessional. The Committee ordered that the member appear before the panel to be reprimanded and it directed the Registrar to revoke the member's certificate or registration. The panel will entertain submissions on costs in writing.

Discipline decisions can be found on the College's website: <u>https://cocoo.on.ca/discipline-</u> <u>decision-summaries/</u> and on CanLII at <u>https://www.canlii.org/en/</u>

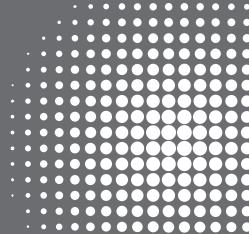
Members

Cesar Mendez, Chiropodist (Chair) Melanie Atkinson, Chiropodist (from October 2020) **Riaz Bagha**, Chiropodist, non-Council member Nosheen Chaudhry, Chiropodist, non-Council member (from October 2020) Ed Chung, Podiatrist Jim Daley, Public Member Matt Doyle, Chiropodist **Doug Ellis**, Public Member (from August 2020) Peter Ferguson, Chiropodist Andrew Gassmann, Public Member Peter Guy, Chiropodist Stephen Haber, Podiatrist Martin Hayles, Chiropodist Allan Katz, Public Member Sylvia Kovari, Chiropodist, non-Council member Sasha Kozera, Chiropodist

Winnie Linker, Public Member Irv Luftig, Podiatrist, non-Council member James Maczko, Chiropodist, non-Council member Ann-Marie McLaren, Chiropodist, non-Council member

Agnes Potts, Public member (*until September 2020*) Peter Stavropoulos, Podiatrist <u>Eliot To, Selected Member</u>

Millicent Vorkapich-Hill, Podiatrist.





Registration Committee

The Registration Committee is a statutory committee under the *Regulated Health Professions Act, 1991* with the mandate to consider referrals from the Registrar relating to applications for a certificate of registration. After considering an application for registration the Committee may direct the Registrar to:

- Issue a certificate of registration
- Issue a certificate of registration if the applicant successfully completes examinations set or approved by the Committee.
- Issue a certificate of registration if the applicant successfully completes additional training specified by the Committee.
- Impose specified terms, conditions and limitations on a certificate of registration of the applicant and specify a limitation on the applicant's right to apply for an order removing or modifying any term, condition or limitation imposed on a member's certificate of registration as a result of a committee proceeding, and/or
- Refuse to issue a certificate of registration.

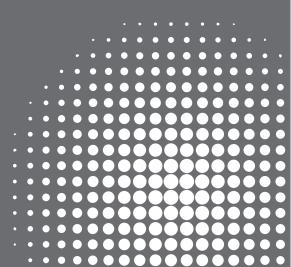
The Committee also considers members' applications for an order removing or modifying any term, condition or limitation imposed on a member's certificate of registration as a result of a Committee proceeding.

APPLICATIONS FOR REGISTRATION

The Registrar referred one application for registration to the Registration Committee in 2020.

Members

Agnes Potts, Public Member *(Chair)* (until October 2020) Mathew Doyle, Chiropodist *(Chair)* (from October 2020) Douglas Ellis, Public Member (from October 2020) Sasha Kozera, Chiropodist Winnie Linker, Public Member Aladdin Mohaghegh, Public Member (until September 2020) Peter Stavropoulos, Podiatrist



Patient Relations Committee

The Patient Relations Committee is a statutory committee under the provisions of the *Regulated Health Professions Act, 1991.* The role of the Committee is to advise Council regarding the College Patient Relations Program. The Patient Relations Program must include measures for prevention and dealing with abuse of patients. These measures must include:Directing the Registrar to revoke or suspend a member's certificate of registration or to impose terms, conditions and limitations on the member's certificate of registration;

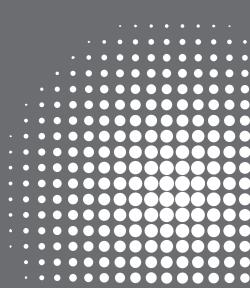
- Educational requirements for members;
- Guidelines for the conduct of members with their patients;
- Education of College Council and staff; and
- The provision of information to the public.

SUMMARY OF THE 2020 ACCOMPLISHMENTS AND ACTIVITIES

The Patient Relations Committee also administers the College program on the maintenance and administration of a fund for therapy and counseling for persons, who while patients, were sexually abused by a member. There were no client applications for funding to the Committee in 2020.

Members

Peter Stavropoulos, Podiatrist (Chair) Mathew Doyle, Chiropodist Andrew Gassmann, Public Member Allan Katz, Public Member Pauline Looi, Chiropodist, non-Council member



19

Fitness to Practise Committee

The Fitness to Practice Committee is a statutory committee. The Committee holds hearings relating to a member's incapacity that has been referred to the Committee by the Executive Committee. If the Committee finds that a member is incapacitated, it must make an order directing the Registrar to do any one or more of the following:

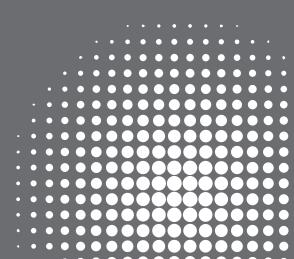
- Revoke the member's certificate of registration.
- Suspend the member's certificate of registration.
- Impose terms, conditions and limitations on the member's certificate of registration.

SUMMARY OF THE 2020 ACCOMPLISHMENTS AND ACTIVITIES

There were no incapacity hearings or other proceedings before the Fitness to Practise Committee in 2020. The Committee did not receive any referrals in 2020 and there were no matters carried over from 2019.

Members

Peter Guy, Chiropodist *(Chair)* Matthew Doyle, Chiropodist Andrew Gassmann, Public Member Pauline Looi, Chiropodist, non-Council member Cesar Mendez, Chiropodist Kim Resmer, Chiropodist, non-Council member



20

Practice Advisor Service

n September 2020, the College introduced its Practice Advisory (PA) Service.

Providing professional practice advice on behalf of the College, the PA is available to support members with making sound and ethical clinical and business decisions that comply with legislative requirements, the Standards of Practice, and College policies and guidelines. The PA is also available to support the public with questions about the practice of chiropodists and podiatrists.

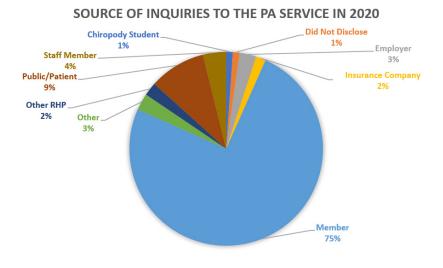
Between September and December 2020, the College received 180 inquiries to the PA Service.

The College uses information gathered from the PA Service to guide the development of resources and materials for Members and the public, to support best practices by chiropodists and podiatrists.

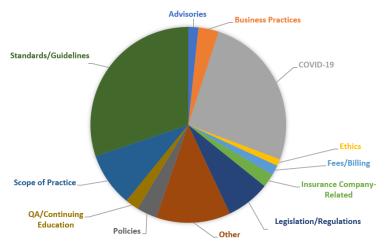
To contact the Practice Advisor:

Meghan Hoult, D.Pod.M.

E-mail: mhoult@cocoo.on.ca Phone: 416-542-1333 ext. 227









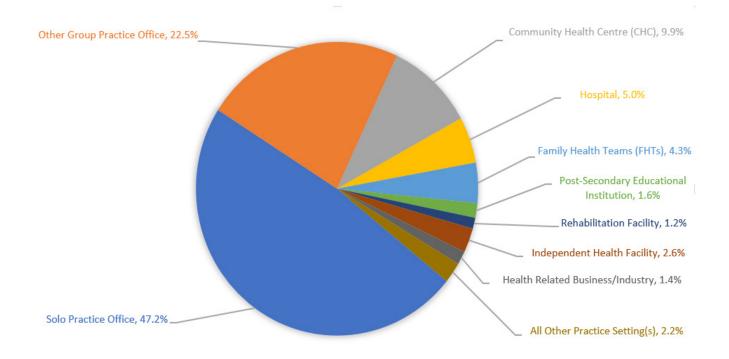
Statistics & Demographics

as of December 31, 2020

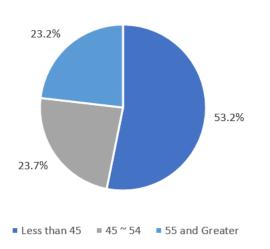
of Members

760708
52Chiropodists9052Podiatrists

Practice Setting (First Practice Site Only)

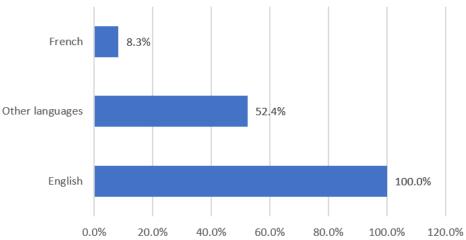


Members by Age Group Members by Gender



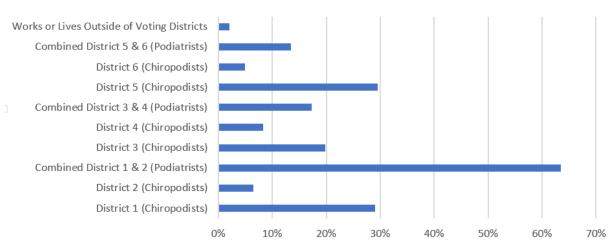
Members by Gender 45%

Languages of Care by Members



55%

Composition of Districts





Independent Auditor's Report

TO THE COUNCIL OF THE COLLEGE OF CHIROPODISTS OF ONTARIO

Opinion

The summary financial statements of the College of Chiropodists of Ontario (the College"), which comprise the summary statement of financial position as at December 31, 2020, and the summary statement of operations for the year then ended, are derived from the audited financial statements of the College for the year ended December 31, 2020.

In our opinion, the accompanying summary financial statements are a fair summary of the audited financial statements of the College for the year ended December 31, 2020, except that information in respect of changes in net assets and cash flows has not been presented and notes to the summary financial statements have not been prepared as further described in the *Summary Financial Statements*.

Summary Financial Statements

The summary financial statements do not contain all the disclosures required by Canadian accounting standards for not-for-profit organizations. Reading the summary financial statements and the auditor's report thereon, therefore, is not a substitute for reading the audited financial statements of the College and the auditor's report thereon. The summary financial statements and the audited financial statements do not reflect the effects of events that occurred subsequent to the date of our report on the audited financial statements

The Audited Financial Statements and Our Report Thereon

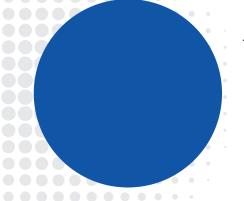
We expressed an unmodified audit opinion on the audited financial statements in our report dated October 29, 2021.

Management's Responsibility for the Summary Financial Statements

Management is responsible for the preparation of a summary of the audited financial statements in accordance with Canadian accounting standards for notfor-profit organizations, except that information in respect of changes in net assets and cash flows has not been presented and notes to the summary financial statements have not been prepared.

Auditor's Responsibility for the Summary Financial Statements

Our responsibility is to express an opinion on whether the summary financial statements are a fair summary of the audited financial statements based on our procedures, which were conducted in accordance with Canadian Auditing Standard (CAS) 810, "Engagements to Report on Summary Financial Statements".



Toronto, Ontario June 26, 2021

tilbon LLP

CHARTERED PROFESSIONAL ACCOUNTANTS Licensed Public Accountants

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Summary Statement of Financial Position

AS AT DECEMBER 31, 2020

	2020	2019
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ASSETS	\$ 1,546,537	\$ 1,668,572
Cash		. , , , , , ,
Accounts receivable and prepaid expenses	13,809	33,062
Equipment	19,832	26,704
	1,580,178	1,728,338
LIABILITIES Accounts payable and accrued expenses NET ASSETS	152,990	211,901
Abuse therapy fund	10,000	10,000
General reserve fund	120,000	120,000
Unrestricted balance	1,297,188	1,386,437
	1,427,188	1,516,437
	\$ 1,580,178	\$ 1,728,338

Complete audited financial statements are available upon request from the office of the Registrar.

Summary Statement of Operations

YEAR ENDED DECEMBER 31, 2020

	2020	2019
REVENUES		
Annual general and other fees	\$ 1,431,801	\$ 1,396,707
Other income - expense recoveries, interest	32,890	41,987
	1,464,691	1,438,694
EXPENSES		
Salaries and benefits	432,724	387,290
General and office	208,118	212,918
Legal	529,931	275,790
Council and committee expenses	172,922	126,627
Rent	89,220	65,175
Photocopy, postage, printing and telephone	18,501	17,123
Repairs and maintenance	11,476	6,111
	1,462,892	1,091,034
Special projects - Consulting fees, inhalation		
course and registration exam development	91,048	160,859
	1,553,940	1,251,893
Excess (deficiency) of revenues over expenses for the year	\$ (89,249)	\$ 186,801

Complete audited financial statements are available pon request from the office of the Registrar.

