

## **Audit Committee Report**

### **Committee Members**

Jim Daley (Chair)

Ed Chung (Professional Member)

Agnes Potts (Public Member)

On May 28, 2018, the Audit Committee met with Ms. Lanjun Wang, partner from Hilborn LLP, to review the documentation relating to the audit of the College's fiscal 2017 financial statements conducted by the firm. Hilborn LLP merged with Clarke Henning, the College's previous auditor, in September 2017. The Draft Financial Statements and the Audit Findings Letter are enclosed. As a result of the Committee's review of the documentation and our discussions with the Auditor, the Committee is satisfied that the financial statements, as prepared by management and audited by the independent auditor fairly and accurately represent the financial position of the College as at December 31<sup>st</sup> 2017. The income statement and the increase in the College's surplus are effectively the same as the income statement presented to Council with the 2018 budget at the February Council meeting. Management is to be congratulated on another clean audit requiring minimal adjustment by the auditors.

The Committee also discussed the reappointment of Hilborn LLP. The auditor indicated they would be willing to continue as the College's auditor subject to a 2% increase in their fee. The audit fee for 2017 was \$5,000. There has not been an increase in the audit fee for a number of years. A 2% increase is \$100. The auditor indicated that the firm's actual cost in conducting the audit was \$8,000. In summary the College is receiving good value for money from Hilborn LLP.

As a result of the above the Committee unanimously makes the following recommendations:

#### **Audited Financial Statements**

##### **Recommendation**

**THAT Council approve the College's audited financial statements for the year ended December 31, 2017 as appended at Tab xx of the agenda book.**

#### **Appointment of the Auditors for 2018**

##### **Recommendation**

**THAT Council appoint the firm of Hilborn LLP to be the College's auditors for 2018.**