44. INFORMATION FROM MEMBERS

44.01 The **College** shall forward to its **members** each year a request for information, in a form approved by the Registrar.

44.02 Each **member** shall accurately complete and return such form providing such information as may be requested including but not limited to

i) his or her home address and home telephone number being the address and telephone number of the principal Ontario residence of the **member** or if the **member** does not have a residence in Ontario, the **member's** principal residence and, where available, the **member's** e-mail address, cell phone number and facsimile number;

ii) where a **member** is engaged in the practice of chiropody, whether inside or outside of Ontario, information respecting all locations at which the **member** practices, including the name, address and telephone number of each of the **member's** practice locations and the name of each person or business for whom or through which the **member** engages in the practice of chiropody, if applicable;

iii) information respecting the **member's** existing professional liability insurance coverage;

iv) information respecting the **member's** participation in the Quality Assurance Program;

v) information required to be contained in the **College's** register pursuant to the by-laws, the **RHPA**, the **Act**, or the regulations under the **RHPA** or the **Act**;

vi) information required to be provided to the **College** pursuant to the by-laws, the **RHPA**, the **Act**, or the regulations under the **RHPA** or the **Act**.

vii) information that relates to the professional characteristics and activities of the **member** that may assist the **College** in carrying out its objects; and

viii) information for the purposes of compiling statistical information to assist the **College** in fulfilling its objects.

44.03 The form required by this Article shall be fully completed by the **member** and returned to the **College** by the 13th day of February next following the forwarding of the form to the **member**.

44.04 Where a **member** fails for any reason to return a fully completed form, the Registrar shall cause the **member** to be notified in writing of that failure.

44.05 Where the Registrar causes written notice to be given to a **member** in accordance with Article 44.04 and a fully completed form is not provided to the **College** within thirty days of the date of that notice, the fee required by the by-laws shall immediately be payable by the **member**.

44.06 Where any of the information provided to the **College** under Article 44.02 has been changed, the **member** shall notify the Registrar in writing of the change within thirty days of the effective date of the change.

44.07 A **member** shall inform the **College** in writing of any change of citizenship or immigration status within thirty days of the change occurring.

44.08 A **member** shall, upon written request of the Registrar,

i) immediately provide particulars of any information required to be in the **College's** register pursuant to the by-laws, the **RHPA**, the Act, or the regulations under the **RHPA** or the **Act**;

ii) within thirty days, provide particulars of any information which was not information required to be in the **College's** register but was information that the **member** was required to provide to the **College** under the by-laws; and

iii) within ten days, confirm the accuracy of any information previously provided to the **College** by the **member** and where that information is no longer accurate, provide accurate information.