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From: Tera Goldblatt
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Subject: Footprint e-bulletin - July 2019
Attachments: Comparison Copy with Markings.pdf; Clean Copy of Amendments.pdf



College of Chiropodists of Ontario

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Welcome to Footprint

Volume 1 No. 2

Seeking Your Input

At their Council meeting in June, changes to the College's General By-law were approved in principle. The College is seeking your input on these proposed changes. The changes deal with the public register and a change to the fees by-law to clarify wording for the yearly audit. Please return all comments to fsmith@cocooo.on.ca no later than **Friday, September 20, 2019.**

1. **Changes to the Public Register -**

The changes to the Public Register are mandated by changes that the government made in relation to the Regulated Health Professions Act-Health Professions Procedural Code. We are therefore bringing our public register into compliance with these changes.

It is helpful in reviewing these changes that you refer to both the clean copy and comparison copy of the changes that accompany this note.

Here are some of the highlights of the changes:

1. Footnote #2 lists all the new requirements that must be on the Register (p.3).
2. S. 42.06 is modified to include:
 - a. Section 10 - where a member has terms conditions or limitations on his or her certificate of registration, the effective date of those terms, conditions and limitation was not something that the government mandated but that the College had in place. It was added that "where applicable, the committee responsible for the imposition of the terms conditions and limitations

...” The additional wording relates to whether the person agreed to the terms, conditions or limitation or whether they were imposed.

- b. A notation on the register if a member resigns in the course of a discipline proceeding or a fitness to practice proceeding.
- c. A summary of existing restrictions on the member’s right to practice that have resulted from an undertaking given by the member to the College or an agreement entered into between the member and the College. The College normally indicates it in the undertaking but this makes it clear that it is going to go up.
- d. Sections 14 and 15 were combined - where a certificate of registration or a certificate of authorization that relates to a Health Professions Corporations is revoked, suspended cancelled or otherwise terminated, there is notation of that occurrence and the effective date.
- e. S. 14.01 – where a member’s certificate of registration is suspended for non-payment of a fee – a notation and the date the suspension took effect. This was just a modification of what was already there.
- f. S.14.02 -where a member’s certificate of registration is suspended for failure to submit to a physical and mental examination which is part of the fitness to practice process –a notation that the suspension arose from that event.

- g.S. 15.01 – deals with interim orders – there needs to be a split between interim orders that continue only until the ICRC concludes its matter and interim orders that continue until the discipline committee or fitness to practice committee conclude their matter. Therefore ss. 15 and 15.01 were split.
- h.S.21 was deleted because it is now required by the Code.
- i. SS 42.08.01 and 42.08.02 - SCERPS and cautions are now on the Register *forever* - originally it said that they would be on for 2 years; and
- j. Subject to the authority of the Code and the by-laws, all information required by the by-laws will remain on the Register.

Two matters of Specific Note and Interest

1. **Members Registration Number**

Section. 42.06 -2 will be deleted – each member’s certificate of registration number will no longer be listed on the Register. This change is proposed to reduce the risk of phishing and associated misuse of Registrants’ details;

2. **Education**

Section 3.1 was added which specifies that only the following information goes on the Register in relation to education:

“The college, university or school from which the member received the member’s degree or diploma used to support the member’s current registration and the year

in which the degree or diploma was obtained.”

Council Motions:

Council approved, in principle, the amendment to the College’s by-law No.1 GENERAL by revoking article 42 of the College’s General by-law and substituting Article 42 attached

AND FURTHER Council directed that the proposed amendments be circulated to members and other stakeholders for at least 60 days for comment.

These proposed amendments will come back to Council at their October meeting to consider any comments which are received and to finally approve the changes with or without amendment.

3. Fees By-law No. 2 - Section 4.02

Currently, article 4.02 of the fees by-law says;

“The annual fee is due and payable on or before February 14th for the year commencing on February 14th of that calendar year and ending on February 13th of the following calendar year.”

The Audit Committee of the College was advised by the College’s auditors that s.4.02, as written, was creating some difficulties relating to the preparation of the College’s yearly audited financial statements. The Audit Committee recommended that an amendment be made to the article to make clear that the annual fees received by Feb 14th of a calendar year is revenue for the College for the calendar year. As a result, the following motion was passed by Council – this does not change anything in relation to when fees are due each year – it is only to

clarify matters for the College's yearly audit:

Motion:

That Council approve, in principle, the revocation of article 4.02 of By-Law No. 2 Fees and its replacement with the following article:

“4.02 The annual fee is due and payable on or before February 14th for the year commencing on January 1st of that calendar year and ending on December 31st of that calendar year.”



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